

Data Systems Tester/Analyst

FLSA Status: Exempt

Job Summary

This position will be responsible for the analysis and testing of data development projects from inception to implementation. Responsibilities will include full business and data analysis, working with Stakeholders and developers on development and testing, and coordination of deployment. The Data Tester/Analyst should be able to use prior knowledge of data flow and structural design, data transformation processes, and business processes to identify potential issues, document data requirements, develop and execute test plans, and drive resolution of any problems. This position will work heavily with ETL processing and the analysis and validation of business data.

Essential Functions

- Work with the data development team on reviewing and testing of data and its flow into internal systems
- Compile and present detailed results of testing and analysis of data to team members
- Work with business Stakeholders to understand scope and document requirements for data requests, reporting changes, and new data projects
- Perform analysis of change specifications and create acceptance criteria for the developer team
- Participate in backlog grooming and sprint planning for the data developer team
- Plan and develop functional test plans for all phases of testing
- Assist with issue tracking and issue resolution until fully resolved
- Coordinate with the Release Manager and Developer team on pushing user stories through user acceptance testing and deployment preparation
- Assist with end user training, troubleshooting, and other rollout and production support activities

Job Requirements

- Bachelor's degree in an Information Technology or a related field
- Two+ years of data systems testing and analysis experience
- Strong interpersonal skills and ability to openly interact with other project team members
- Experience in the Property and Casualty Insurance industry a plus
- Proficiency with Microsoft Office tools
- General knowledge and comfort with diverse technologies
- Very strong written and verbal communication skills
- Detail oriented and able to manage multiple tasks concurrently with extended development time frames
- Must be able to work in a hybrid in-office and remote work environment
- Must be authorized to work in the United States

The above statements are intended to describe the general nature and level of work being performed by individuals in, or assigned to, the above position and are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required, and may be changed at the discretion of the Company.
